



PAUL R. LEPAGE  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES  
22 COALING STATION LANE  
LAMOINE, MAINE  
04605

PATRICK KELIHER  
COMMISSIONER

February 1, 2014

Dear Certified Dealers,

The 2013-2014 certification forms can be found on our Shellfish Dealer Forms webpage at:  
[http://www.maine.gov/dmr/rm/public\\_health/forms/index.htm](http://www.maine.gov/dmr/rm/public_health/forms/index.htm) .

- 2014-2015 certification application forms;
- 2014-2015 vehicle inspection application forms;
- Wet Storage Permit application and requirements;
- Bulk Tagging Permit application and requirements;
- Buying Station Permit application and requirements;
- Relay permit requirements;
- Shipping Temperature Compliance document (This is a new one!);
- Example HACCP plans that include the new Time to Temperature regulations;
- A page of additional website information
- A fecal pollution information sheet (double-sided)

These forms must be printed, filled out completely, and mailed to:

John Fendl  
DMR Laboratory  
22 Coaling Station Ln.  
Ellsworth, ME. 04605

Or you can fax them to 207-664-0592 Attn: John Fendl.

You must submit the following with your application, if it is applicable:

- If you have had any plumbing changed, installed (new) or moved, please include a copy of the plumbing inspector's report.
- If you have had your well water tested by a lab other than a DMR lab, please send a copy of the results to the office.
- If you held a Wet Storage, Bulk Tagging, or Buying Station Permit last year and *none of the particulars have changed*, you may submit the "Renewal Form for Wet Storage, Bulk Tagging, or Buying Station Permits" form.
- If this is your *first* application for a Wet Storage, Bulk Tagging, or Buying Station Permit -OR- if any of the particulars from of your old permit have changed, you must submit the full Permit Application available on the website listed above.

**Reminder: Please include the names and license numbers of the harvesters that will be covered by your Bulk Tagging permit. Please sign the plan.**

<http://www.Maine.gov>

PHONE: (207) 667-5654 – Public Health  
PHONE: (207) 667-3373 – Marine Patrol

FAX: (207) 664-0592  
FAX: (207) 667-3972

**Certification inspections can begin in February.** Please send in your application as soon as possible. Inspections for certification will only occur if you send in your application(s).

**\*\*\* Please be sure to put your certification number on any faxed or mailed correspondence sent to the office. Doing so will help with dealer identification.**

For questions about HACCP classes, contact Melissa Libby at 581-2788 or [melissa.libby1@maine.edu](mailto:melissa.libby1@maine.edu). You may also take the online course at: <http://seafoodhaccp.cornell.edu/Intro/index.html>.

The website for the **Interstate Shellfish Sanitation Conference (ISSC)** is [www.issc.org](http://www.issc.org), where you can find a lot of information and the latest **National Shellfish Sanitation Program (NSSP) Guide for the Control of Molluscan Shellfish 2011 Revision**. (commonly called the "Model Ordinance"). The Guide is also available on FDA's web site through the following link:  
<http://www.fda.gov/Food/GuidanceRegulation/FederalStateFoodPrograms/ucm2006754.htm?source=govdelivery>

The Public Health Security and Bioterrorism Preparedness and Response Act of 2002 (the Bioterrorism Act) requires domestic and foreign facilities that manufacture, process, pack, or hold food for human or animal consumption in the United States to register with the FDA. For more information, please go to the following website: <http://www.fda.gov/Food/GuidanceRegulation/FoodFacilityRegistration/default.htm>.

The Department has an updated Compilation of Shellfish Laws & Regulations available online at: <http://www.maine.gov/dmr/lawsandregs/regs/index.htm> and is in .PDF format. The document is titled: **Shellfish Laws and Regulations as of January 2013- pdf file, 197 pages, 1.03 mb**, and is found at the bottom of the web page.

It is a requirement in your HACCP monitoring to verify that you are buying from certified dealers. The Interstate Certified Shellfish Shipper's List (ICSSL) is no longer published and mailed to you monthly. The FDA maintains the ICSSL online at:

<http://www.fda.gov/food/guidanceregulation/federalstatefoodprograms/ucm2006753.htm>

There is a current list there as well as copies of older lists and a place to subscribe to a list serve.

Maine DMR also maintains its own on-line shippers list. The list is updated within 24 hours of any changes and will help dealers who are required to verify information under the HACCP regulations. The list is used by dealers, retail markets and restaurants in Maine and other states; and even by establishments in Canada. You can find this list at: [www.maine.gov/dmr/rm/public\\_health/certified\\_dealers.htm](http://www.maine.gov/dmr/rm/public_health/certified_dealers.htm). Additionally, we send out alerts to regulatory agencies and those dealers that we have e-mail addresses for, in order to notify you of any short-term or mid-month cancellations/suspensions of certification.

**One last reminder: Your dealer license will expire on March 31, 2013 and your Shellfish Certificate expires May 31, 2013. You will be in violation if *either one* is not current.**

If you have any questions, please feel free to call me at 207-592-8934.

Sincerely,

John Fendl  
Seafood Technology Supervisor  
[john.fendl@maine.gov](mailto:john.fendl@maine.gov)